

The Annual Report and Accounts 2024 and Notice of Annual General Meeting are now available on our website:  
**[www.capricornenergy.com](http://www.capricornenergy.com)**

You are receiving this notification because you have elected to be notified by hard copy letter when documents are available on the Company's website.



[Shareholder Name]  
[Shareholder Address]

[Shareholder Reference Number]

Dear Shareholder

**Capricorn Energy PLC (the 'Company') publication of Annual Report and Accounts 2024 and Notice of Annual General Meeting to be held on 22 May 2025**

You have previously advised us that you wish to be notified (or you have been deemed to have elected to be notified) by hard copy letter whenever documents are available on the Company's website. Accordingly, this letter confirms that the following documents are now available on our website at <http://www.capricornenergy.com>:

- the Company's 2024 Annual Report & Accounts; and
- the notice of Annual General Meeting to be held on 22 May 2025.

These documents can be accessed through the "Shareholder Information" section of the Company's website from 15 April 2025. There are no particular software requirements to view these documents, other than those which are described and available on the Company's website.

This letter is not a summary of the matters referred to in the documents and should not be regarded as a substitute for reading them.

The Annual General Meeting will be held at Hawthornden Lecture Theatre, National Gallery, the Mound, Edinburgh EH2 2EL **at 10.00 a.m. on Thursday, 22 May 2025.**

Whether or not Shareholders intend to attend the Annual General Meeting in person, they are encouraged to appoint the chair of the Annual General Meeting as their proxy and submit their completed Form of Proxy as soon as possible and, in any event, so as to arrive at the offices of the Company's registrars, Equiniti Limited, Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA, not later than 10.00 a.m. on Tuesday, 20 May 2025.

Members may submit their proxies electronically at [www.shareview.co.uk](http://www.shareview.co.uk) using the Shareholder Reference Number which can be found at the top of this letter. Appointments must be made not later than 10.00 a.m. on Tuesday, 20 May 2025. If you hold your Ordinary Shares in CREST, you may appoint a proxy by completing and transmitting a CREST Proxy Instruction so as to be received by the Company's registrars, Equiniti, not later than 10.00 a.m. on Tuesday, 20 May 2025. If you are an institutional investor, you may be able to appoint a proxy electronically via the Proximity platform. We encourage Shareholders to submit their vote electronically where possible. If you do require a copy of the Form of Proxy, this can be downloaded on the Company website at [www.capricornenergy.com/investors/shareholder-information/](http://www.capricornenergy.com/investors/shareholder-information/), where you will also find instructions for completion of that Form. Further instructions on voting by proxy are set out in the Notice of Annual General Meeting.

Should you have any questions on this matter, please contact Equiniti Limited on +44 (0)371 384 2660. Please note that calls to this number may be monitored or recorded. If calling from outside the United Kingdom, such calls will be charged at applicable international rates. Lines are open 8.30 a.m. to 5.30 p.m. (UK time), Monday to Friday (excluding public holidays in England & Wales).

Yours sincerely

**PAUL ERVINE**  
Company Secretary